

# PlayZone Kids Club Ltd

## Coronavirus / COVID-19 Policy

PlayZone Kids Club recognises the importance of advanced planning in order to maintain services and limit the spread of the new coronavirus, known as COVID-19, within our setting. Accordingly, we have conducted a thorough COVID-19 risk assessment and will review it monthly.

COVID-19 is a viral respiratory disease, spread from person to person by close contact. It typically causes fever and a dry cough, and in some cases may progress to viral pneumonia which cannot be treated by antibiotics. Symptoms of COVID-19 can include:

**Dry continuous cough, fever, loss of taste or smell.**

The initial symptoms are not dissimilar to other colds and flu-type illnesses, the combination of new continuous cough and fever seem to present in many cases of COVID-19. However, it is important to be aware that in some cases the symptoms may be very mild or even non-existent, especially in children.

Any child who becomes ill with symptoms which could be COVID-19 while at the Club will be isolated from the other children by at least two metres until the child can be collected by his or her parents. Most suspected cases turn out to be negative so the Club will remain open unless or until advised otherwise by the local Health Protection Team, but parents and staff will be informed, especially those in high-risk groups.

Should any children or staff experience symptoms of COVID-19 they should stay away from the Club until all symptoms have passed and they test negative for the virus. Any children or staff should not come to club with even a cold and stay away for 7 days after the symptoms have gone.

If any staff or children have returned from a high-risk area, they will be asked to stay away from the Club for 14 days from their date of return.

### **Infection control**

Like the common cold and other flu viruses, COVID-19 is spread by:

- Infected people passing the virus to others through large droplets when coughing, sneezing, or even talking within a close distance.
- Direct contact with an infected person: for example, if you shake or hold their hand, and then touch your own mouth, eyes or nose without first washing your hands.
- Touching objects (e.g. door handles, light switches) that have previously been touched by an infected person, then touching your own mouth, eyes or nose without first washing your hands. Viruses can survive longer on hard surfaces than on soft or absorbent surfaces.

We will limit the risk of catching or spreading COVID-19 at the Club by:

- Regular handwashing by staff and children
- Minimising contact between our hands and mouth/nose
- Covering nose and mouth when coughing or sneezing; using a tissue when possible, and disposing of the tissue promptly and carefully (bag it and bin it)
- Cleaning hard surfaces (e.g. door handles, light-switches, tables, etc) with sanitizer frequently
- Encouraging the children at the Club to follow the guidance above

- Instructing staff to remain at home if they display any relevant symptoms or sending them home if they first display symptoms while at work.

At PlayZone kids club ltd we will promote infection control through the methods above, and in addition we will:

- Display posters and information to promote infection control
- Ensure that adequate supplies of cleaning materials are available within the Club
- Dispose of waste promptly and hygienically

### Closure

The latest advice is that closing individual settings is of limited benefit in stopping the spread of the disease. However, there may be some occasions when we will have to consider temporarily closing the Club because we have too few unaffected staff to run sessions safely. If this occurs the manager will contact the headmaster first and then Children’s services help line for further support and guidance.

The Club will also have to close if advised to do so by the local authority in the interest of safeguarding the children in our care.

In the event of closure, the manager will notify parents or carers as soon as possible. The manager will also inform the local children’s services as well as other relevant parties, eg feeder schools, other users of shared premises, etc. The manager will also notify Ofsted of the closure. We will work together with Langtoft primary school to ensure the health and safety of children and staff is paramount.

### Advance planning

In preparation for dealing with COVID-19, the Club will ensure that all contact details for staff, children and parents are up to date.

We will prepare letters of notification for parents and staff, so that they can be distributed immediately if an outbreak occurs.

We will endeavour to build a bank of relief or supply staff who are able to provide cover should staffing levels fall below the required legal minimums. Any relief staff will be DBS checked at the time of joining our team, so that they are legally able to work with children should the situation arise.

**The Club will regularly update its information regarding COVID-19, by checking the latest guidance from Public Health England and the local authority and will inform parents and staff of any changes to our emergency plans.**

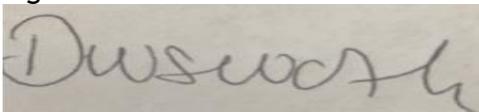
### Useful contacts

Lincolnshire Children’s Services call centre: 0152278233

Ofsted: 0300 123 1231

Health Protection Team (HPT): PHE East Midlands Seaton house city link Nottingham NG24LA

Tel ;03442254524 option 1

This policy was adopted by: PlayZone Kids Club Ltd	Date: 31/08/2020
To be reviewed: Monthly	Signed 

Written in accordance with the Statutory Framework for the Early Years Foundation Stage (2017): Safeguarding and Welfare Requirements: Health [3.44].