



Job Application Form

Please return completed application form and return for the attention of Dorinda Unsworth, PlayZone Kids Club, c/o Langtoft Primary School, Manor Close, Langtoft, Peterborough. PE6 9NB or via email to enquiries@playzonekidsclub.co.uk

Position applied for: _____

Personal Details

Name: _____ Preferred title: _____
Address: _____ _____
Post code: _____
Telephone number (Home): _____ (Other): _____

References

Please give two references, one of which should be your present or most recent employer.

Name: _____	Name: _____
Position: _____	Position: _____
Address: _____ _____	Address: _____ _____
Telephone number: _____	Telephone number: _____

May we contact your present employer prior to interview? Yes/No

Education and Training

Please give details of the relevant education, training and qualifications you have received. Please continue on a separate sheet if necessary

Dates		Subject(s) studied	Qualification(s) achieved	Date achieved
From	To			

Work Experience

(please explain any gaps on a separate sheet and attach it to your application)

Present (or most recent) Employment First

Dates		Name and address of employer	Position held	Reason for leaving
From	To			

Brief description of main responsibilities and activities.

(Please use a continuation sheet if necessary)

If you are not a European Union citizen please state if a work permit is required:

Yes No

What notice period does your current employer need? _____

When could you start work? _____

Convictions

If you are applying for a job where you will have regular contact with children under 18 years of age you must give details of any conviction (conviction, date and sentence) on a separate sheet of paper and attach it to this form.

Please complete the following declaration:

I am applying for a job working with children and I have a conviction for which I attach details Yes No *(please tick appropriate box)*

Information in support of your application

Please give brief relevant information in support of your application relevant to the post available (refer to job description)

Please continue on a separate sheet if necessary and attach it to this form.

Declaration

I declare that the information given on this form is correct to the best of my knowledge and I understand that any false statements on this form will justify my dismissal from this post.

Signed _____

Date _____

Under the terms of the Data Protection Act 1998 the information you give us will be kept confidential.

